

SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 8th April 2013 in the Chapel Schoolroom, Crafhole at 7.02pm.

Present: Councillors C Kennedy, Chairman, M Snowling, Vice Chairman, Councillors P Harrison, D Mathias, S Medway, K Baker and P Nicholas.

In Attendance: L Coles, Parish Clerk.

There was 1 member of the public present.

Item 1. APOLOGIES: Councillor Nicholas had emailed to say that he would be late for the meeting due to a family commitment.

Item 2. DECLARATIONS of INTEREST.

- a) **AGENDA ITEMS** – There were no declarations
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement) – Councillor Mathias declared that, as a kindness, she delivers the newspapers to the Hotel and as a consequence they have reduced her membership by 50%. Councillor Kennedy said that this should be entered in the Register of Interests.

Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. None

Item 4. POLICE REPORT. The Clerk reported that no report had been received and the police were not in attendance. Councillor Medway has contacted the local Policeman who apologised for not attending but this has been due to ill health. When asking for more detail of where the offences have taken place Councillor Medway was told that, for operational purposes, the Police will not narrow down the specific locations of crimes. The Clerk will write to the Acting Sergeant and ask if it is possible to specify the crimes in the Parish of Sheviock. **Clerk**

Item 5. PUBLIC PARTICIPATION. Councillor Mathias proposed and Councillor Baker seconded that Standing Orders were rescinded to receive items from members of the public. 7.05pm.

- David Dunn said that he had noticed that many of the signs have been removed from the slipway to the harbour and he is concerned about the cost of replacing them if they have been removed illegally. Councillor Kennedy said that the posts did not belong to the Parish Council, who has now purchased its own, and so there is a cost. A Cornwall Council Officer has given permission for some of the signs to be removed and a letter has been received from Cornwall Council stating that signs must not be removed from the highway but this does not cover the signs in the harbour.
- David Dunn wished to express his thanks to all of the members of the Parish Council, and in particular Councillor Kennedy the Chairman, for all the hard work over the last 6 years. A sterling job has been done over this time.

It was proposed by Councillor Harrison and seconded by Councillor Baker to reinstate Standing Orders at 7.21pm

Item 6. RESPONSE TO PUBLIC PARTICIPATION

The Clerk will write to the Maritime Section, Cornwall Council, to inform them that one of the 'Stone Throwing' signs at the harbour has been removed and the other is now located in an insecure position. **Clerk.**

Item 7. PLANNING

I. Planning applications received before the Agenda was finalised:

PA13/01461 Alteration and extension and construction of new outbuilding

(resubmission of application PA12/09239) at Homeleigh Portwrinkle Torpoint Cornwall for Mr P Cade and K Smale. **Supported**

II. Planning Applications received after the Agenda was finalised: None received

III. Cornwall Council's Response to Planning Applications.

PA12/08602 Mr R Martin construction of detached dwelling opposite Whitsand Bay Hotel. **Pending**

- **PA12/05276** Erection of a single Wind Turbine with maximum blade tip height of 67m, formation of new vehicular access track and associated infrastructure. Wilton Farm. Murex Energy Ltd. **Awaiting decision from Inspectors on an Appeal**
- **PA12/05275** Erection of a single Wind Turbine with maximum blade tip height of 67m, formation of new vehicular access track and associated infrastructure. Land adjacent to Bake Lake Sawmill. Murex Energy Ltd. **Awaiting decision from Inspectors on an Appeal**
- **EN13/00313** Alleged breach of planning control at East Car Park Finnygook Lane Portwrinkle **PA13/01022 for discharge of conditions for application 12/07469. Davina Pritchard, Senior Development Officer, has confirmed that Condition 2 will not be discharged until information has been submitted that satisfies the Environmental Health Team.**
- **PA13/01461** Alteration and **extension and construction of new outbuilding (resubmission of application PA12/09239)** at Homeleigh Portwrinkle Torpoint Cornwall for Mr P Cade and K Smale. **Approved with Conditions.**

MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED

- a) **Parish Council Meeting 11th March 2013.** The Minutes were approved as a true record of that meeting. Councillor Snowling proposed and Councillor Nicholas seconded with all in favour.

Item 8. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items.

- Page 2. Item 7. The Planning Policy is correct on the website..
- Page 2 Item 7. The Clerk has written to Calor Gas.
- Page 3. Item 7. This item regarding Sheryll Murray MP to assist the Parish Council in defining a Community Asset within the Parish will be put on to the Agenda for May's meeting.
- Devolution is an agenda item but Councillor Kennedy reported that the £500 grant has not been received and he will discuss this with Esther.
- Page 3. Item 12. The Erosion of the Seawall and Baskets in Portwrinkle. This work has now been completed.
- Page 3. Item 14. Village Open Space. This is ongoing. Councillor Kennedy is having a meeting with Tom Rattray, Antony Estates. Councillor Nicholas has produced a map and will be putting markers on the land.
- Page 3. Item 16. Councillor Medway and Councillor Kennedy will attend a meeting with Graham Holland, who is in charge of car parks, and Steve Wilkinson and Keith Waterfield have been invited to attend.
- Page 3. Item 16. Hydrants. The Clerk handed a printout of the damaged hydrants to Councillor Nicholas. The new Parish Council will need to revisit the Emergency Plan and at the same time review Mike Harris's request for tabards and I D cards. The Clerk will write and thank Mike Harris for his work on identifying the hydrants. **Clerk.**
- Page 4, item 17. The Clerk has notified the contractors regarding the grass cutting contracts.

Item 9. TO RESOLVE THE CLEANING CONTRACT AS PART OF THE DEVOLUTION PACKAGE

Councillor Kennedy had drafted a contract for discussion. It was agreed that this will be advertised on the Parish Notice Boards and in the shop. Training will be available for the car park attendant. **Councillor Kennedy and the Clerk.**

Item 10. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN

There has not been a recent meeting of this group. Councillor Nicholas said that the Planning Development Plan must be incorporated into the Cornwall Strategic Plan. He is concerned that otherwise we could find developments taking place outside of the development window.

Item 11. THE EROSION OF SEAWALL AND BASKETS IN PORTWRINKLE.

Covered under Matters Arising

Item 12. A374 and B3247

The signs on the A374 are now completed and Councillor Kennedy has sent an email to Rebecca Dickson reporting that one of the repeater signs has been knocked over. Councillor Kennedy is keen to start the speed watch. There has been no response regarding the emails sent about the

problems on the B3247. The Clerk will draft a formal letter for the Chairman's signature asking Rebecca Dickson to a meeting to discuss the roads in the Parish. In particular the drop in the road to field level on the blind approach from Tregantle, the edges and drainage of Finnygook Lane, the drainage into Marlborough House, the posts opposite No 3 The Terrace and the fallen bank at the bottom of Trethill Lane. **Clerk**

Item 13.VILLAGE OPEN SPACE.

Councillor Baker said that a number of questionnaires have been returned but more are needed before the information can be collated. Councillor Baker will seek clarification from Antony Estate on what specification the boundaries need to meet. **Councillor Baker**

Item 15.FOOTPATH NO.5.

Councillor Kennedy will be having a meeting with Tom Rattray of Antony Estates. **Councillor Kennedy**

Item 16. CORRESPONDENCE

- a) Letter from Mr K Waterfield re Parish Council Meeting 11th March. The Clerk will reply to this noting its contents and confirming the decisions that were made at that meeting about the siting of the Dog Order Signs have been put in place. **Clerk**
- b) Letter from Mr K Waterfield regarding the Chairman's Letter. **Noted**
- c) Grant Thornton – Annual Audit Papers. The Clerk will complete this. **Clerk**
- d) Letter to the Chairman from Roger Martin regarding repair of the footpath to Finnygook Beach. As a result Cornwall has confirmed repairs will be completed by the end of May.
- e) Letter received from Sheryll Murray MP regarding the business rates on public toilets. **Noted.**
- f) Letter from J and H Lloyd Hughes re hedge trimming. This should be addressed to Antony Estate and the Clerk will reply. **Clerk**

Councillor Nicholas said that Sheviock Parish Council is one of only three Parish Council's that do not have a separate Planning Meeting and that most use power point. It was agreed that this should be considered by the next Parish Council in May. **Clerk**

UPDATES FROM OTHER GROUPS:

There was nothing to report.

Item 17.FINANCE.

Outgoing Cheques. Councillor Nicholas proposed and Councillor Baker seconded and all agreed to approve payment of the following cheques:

- 300067 Paul Hambly re Bollards and Chain £385.00 Approved 11/03/13 Meeting
- 300068 Paul Hambly re Benches £940.00. Approved 11/03/13 Meeting
- 300069Savills (UK) Ltd re Play Area £40.00
- 300070 Print Options re Invoice: 9483 Questionnaires £45.00.
- 300071Sheviock Memorial Hall re Meeting on 27/11/2012 £12.50
- 300072Sheviock Memorial Hall. Rent for Clerk's Office April. £60.00
- 300073Linda Coles. Acting Clerk's hours for March. £314.95
- 300074HMRC. PAYE for Linda Coles £78.80.
- 300075 Linda Coles Clerk's Expenses £15.60.
- 300076 CALC. Annual Subscription. £213.28

Alto Card Expenditure:

- No expenditure on the Alto Card

Incoming receipts:

Precept from Cornwall Council: £7494.66

Item 18.ITEMS FOR INCLUSION IN FUTURE MEETINGS.

None.

Councillor Kennedy thanked all of the Councillors for their input and for working so well together as a team over the last 6 years.

Item 19DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on 13th May 2013.

There being no further business the Chair closed the meeting at 8.40pm.

Linda Coles, Clerk, Clerk's Office, Sheviock Memorial Hall, Crafhole PL11 3DG Tel: 01503 232996
Parish website – www.sheviockparish.org.uk