



SheviocK Parish Council

The Bill Warren Room, SheviocK Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG
 Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: clerk@sheviocKparishcouncil.gov.uk

The Minutes of the meeting of SheviocK Parish Council, held on Monday July the 13th 2026, at 7pm in the Kennedy Room, SheviocK Memorial Hall, Crafhole. Present: Councillors: Chair Cllr W Evans, Vice Chair Cllr I Court, Cllr S. Medway, Cllr D Lester, Cllr Jenkins, Cllr D. Humphreys. Cornwall Councillor K Ewert. Parish Clerk Mrs N. Gray. There were no members of the Public present.

1. **APOLOGIES.** Cllr P Stone.
2. **DECLARATIONS OF INTERESTS. AGENDA ITEMS:** Cllr D Lester declared an interest in item 5b planning: PA26/04149 works to trees (at her own property). **GIFTS** None
3. **CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None
4. **PUBLIC PARTICIPATION and 5. RESPONSE TO PUBLIC PARTICIPATION** to include forum postings, correspondence/emails unless covered under agenda item.
 - Hand written note to Cllr Medway. Footpaths need cutting. This was already being actioned.
 - Email from Parishioner: request for shop committee to investigate provision of Post Office services. Cllr Evans replied that due to unaffordable cost of insurance this would unfortunately not occur in the shop. The Memorial Hall is happy for an outreach Post Office van to park in Car Park - if the Post Office are willing/able to provide. **Clerk** to contact Menheniot Outreach provider re: mobile service. "InPost" Boxes are to be installed at the Hall within 6 weeks, for collection and posting of packages code required/ instruction will be on site.
 - The Clerk noted a seen demand, at present, for the shop during lunchtime hours 12:30-2:30pm. The Chair noted that there is a definite need for more volunteers to enable and/or a change in the rota hours if able/willing. The Clerk also noted the many positive comments received regarding the shop to pass on to all volunteers involved.
 - Phone call to Clerk from previous Millbrook Cllr: Construction Traffic for Millbrook affordable housing. **Clerk** to respond noting a few HGVs coming up from A374 at approx. 9 am and 3pm going through Crafhole not Antony.
 - Tredis View Affordable Housing. **CC Cllr Ewert** to check covenant regarding local link.
 - Tregantle firing: Army no longer issuing the written Tregantle firing schedule. The Gov.uk website only states 9am – 4:30pm potential for firing 7 days per week over July. **Cllr Ewert** will request more detail re: the pre-planned firing on the website – as shown on the main gate.
 - Polbathic footway needs cutting CC Cllr K Ewert advised that this is now on the cutting maintenance schedule.
 - Mount Edgecumbe, classic car show diversionary route. Cllr Ewert raising again re: use of previous route.
 - **Cornwall Cllr K Ewert June monthly update: see Parish Website link**
https://www.sheviocKparishcouncil.gov.uk/data/uploads/591_1110086282.pdf

Cllr Ewert also noted: Mr G Cadwallader has been successfully chosen to receive the Citizens Award - for his contribution towards Public transport on the Peninsula.

5. PLANNING.

- a) To receive details of planning applications received after the agenda published. None
- b) To resolve the Parish Council's response on the following planning applications received before the agenda was published:
 - PA26/04149** Works to Trees within a Conservation Area (TCA) - T1, T2 and T3 - 3 x Aspen trees - Removal. The Rectory Sheviock. Applicant Mrs Diana Lester. Cllr Evans proposed, Cllr Medway seconded with All in favour (bar Cllr Lester who had declared her interest) to support this application.
 - PA26/03763** Proposal Rear extension and alterations to external finishes. Location 33 Whitsand Bay View Portwrinkle. Applicant Mr Mark Wood. The Chair proposed, Cllr Medway seconded, with All in favour to support this application.
 - PA26/04475** Works to Trees within a Conservation Area (TCA) - 3 x Ash - Full removal to ground level. Glebe House Sheviock. Applicant Mr Raymond King. Cllr Lester proposed, the Chair seconded with All in favour to support this application.
- c) To receive Cornwall Council's decision on the following planning applications:
 - PA26/02105** Construction of new side extensions and loft space conversion to dwelling. Demolition of existing garage and outbuildings and construction of new detached garage. Location Cliff Side Finnygook Lane Portwrinkle Torpoint. Messrs John & Martin Nicholls. Pending
 - PA26/03396** Submission of details to discharge Condition 4 - Construction Method Statement, in respect of Decision Notice (PA23/05369) dated (13.05.2024) 13 Burns View Crafhole. Pending
 - PA26/03134** Non Material Amendment in relation to Decision Notice PA23/05505 dated 12.09.2023, to amend the roof access arrangement. Westholme, Finnygook Lane, Portwrinkle PL11 3BP Applicant: Mr Terry Matthews of Portwrinkle Devts. and Hospitality Ltd. Approved
 - PA26/01322** Proposal Works to trees subject to a TPO - dismantling of 1 x Beech tree Location Sconnerway, Polbathic. Applicant Mr Michael Wright F&W Forestry. Pending
- d) Any other planning items for discussion. Neighbourhood Priority statements (NPS) – to be discussed July 20th 6pm Freathey Village hall Rame Cluster . **Cllr Medway** to attend. **Clerk** to send notes.

6. HIGHWAYS MATTERS TO REPORT

- a) Polscoe Hill/Tredis bend. Feasibility study and funding update. Buildout at junction and suggested speed sign. Funding to be allocated by CC for 2027-28 budget.
- b) Request made by parishioner for consideration of speed camera warning sign, at gateway to Crafhole East. **Clerk** to contact Highways re: the 20mph Highways scheme funded speed capture display unit outside Memorial Hall (as due on rota) plus request for speed camera signs as per those found in Sheviock and Polbathic - for Crafhole East.
- c) Overgrown pavement A374 Sheviock village. Highways ref: W262181429. This has been trimmed additional work to be scheduled.

7. FOOTPATHS

- a) Gold PROWs Footpath 1 & 5. Update re: Cornwall Council will repair Footpath 5 (Ladywell) this financial year awaiting schedule (**Clerk** to continue to chase). Footpath 1 no funding, temporary closure extended.
- b) **Circular 13 top of Tredis View. Broken Gate Post.** Mr K Andrew will contact contractor when next fixing posts on his land.

8. CLIMATE RESILIENCE, FUTURE PROOFING FINNYGOOK LANE/PORTWRINKLE HARBOUR. Nothing new to report, standing item.

9. FINANCE

- a. Cllr Lester proposed, Cllr Medway seconded with all in favour, to approve the July payments, listed further below. **Cllrs Medway and Lester** to authorise via online banking.
- b. Cllr Lester checked and signed the reconciled bank statements and ledger from June.

10. OPEN SPACE/PLAY PARK.

- a) Weekly maintenance/H&S checks being completed by Maintenance (clerk issued more forms)
- b) Repairs to Gym equipment/walker -pending free parts and service from Fresh Air and Fitness.(Clerk to chase).

11. CORRESPONDENCE RECEIVED.

- Tamar Toll Action Group -Toll free Tamar. Sat 25th of July, peaceful protest across Tamar bridge 1pm. Poster can be displayed in community board at Portwrinkle.
- Open Letter from South West Water. Previously circulated to All Councillors and circulated at meeting.
- Dowr Glan. To consider collective Motion to be signed by Town and Parish Councils to declare a vote of no confidence in South West Water; as previously noted in June's meeting. After consideration the Chair proposed, Cllr Medway seconded, with All in favour to approve the motion and declare a vote of no confidence in South West Water. The Chair signed the formal letter template to the Secretary of State, demanding the removal of SWW management through a Special Administrative Order.

12. MINUTES:

Minutes of the extraordinary Parish Council meetings, July 23rd, 2026. The Chair proposed, with All in favour who attended meeting, to approve as true and correct. The Chair signed.

Minutes of the Parish Council meeting, Monday June 8th. Cllr Lester proposed Cllr Jenkins seconded with All in favour who attended to approve the minutes as true and correct with the following correction to item 5b to record "1 Dawney terrace", not 1 Burns View - whose driveway is adjacent to 13 Burns View. Cllr Court signed.

- ## 13. MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by an agenda item.
- New Bus Shelter installed** at Kimberly Foster pending installation of real time digital display; **Clerk** to complete CC's partial grant application for shelter. **Clerk** to recontact Fernbank regarding cleaning quote and potential advertising revenue. **FINNYGOOK BEACH SAFETY SIGNAGE**, Antony Estate can install posts, **Clerk** to circulate to stakeholders revised quotes without installation costs. **EDF** further incorrect charge bill received for Tredis defib, this has been rectified, currently in credit.

- ## 14. UPDATES FROM OTHER GROUPS- if not covered in the agenda –Flower beds.
- Cllr Stone not at meeting. **Telephone Kiosk Crafhole, Cllr D Humphreys.** Information signage delivery pending. **Tree Warden (Cllr Lester)** nothing to report. **Defibrillators** – Charitable donation box in village shop. **South East Cornwall CAP.** Nothing. **RPPTUG (Cllr Court) The AGM and Public Transport meeting** Thursday 25th of June at 6pm was postponed due to heat, attempting to reschedule for September at Freathey Village Hall TBC. **Devolution: Car Park and Toilets.** Windows need WD40 (**Maintenance**); The Reported Leak in gents' toilets has been fixed by Maintenance no further signs; Pending quote for commercial jet wash; Legionnaires report mid-term **Cllr Medway** to complete.

15. All ITEMS FOR INCLUSION IN FUTURE MEETINGS.

- ## 16. DATE OF NEXT Parish Council Meeting, Monday 14th of September 2026, at 7pm TBC.

The Chair declared the meeting closed at 20.15

Nancy Gray, Parish Clerk, Clerk's Office, Sheviock Memorial Hall, Crafhole, PL11 3DG.

Telephone: 01503 232996 email clerk@sheviockparishcouncil.gov.uk A draft copy of the minutes from previous Parish Council meetings are posted at www.sheviockparishcouncil.gov.uk

PARISH PRECEPT ACCOUNT

July 2026 Payments to authorise plus direct debits to report and incoming received from June 2025				
Pay who	For What/Description	Vat	net	Total
Sheviok Memorial Hall	Monthly rent Parish Council office Standing Order on 9th of each month Total for year April 1st 2026-March 31st 2027 £840.00			£70.00
Nancy Gray	Parish budget, Clerk's wage			
Nancy Gray	Clerk's expenses parish. Tavel expenses boards mins and agendas plus 2 return trips to accountant in Plymouth for internal audit paperwork (14.4 miles for two return trips to			£13.42
Gary Dyer	Enforcement hours			
Gary Dyer	Travel expenses as previously agreed			£53.68
S Lester	Parish Maintenance wage			
S Lester	travel expenses			£7.70
CL Accounting	Annual internal Audit	£70.00	£350.00	£420.00
Antony School	Grant towards new play equipment to benefit children within the parish under power			£100.00
Dean Leonard	inv 789 parish amenity areas June			£300.00
Dean Leonard	Inv 791 Cornwall Council amenity areas June			£50.00
Dean Leonard	Hedge cutting and removal of waste play park interior gated area inv 788			£50.00
Dean Leonard	inv 776 Parish Amenity May			£300.00
Dean Leonard	inv 777 Cornwall Council Amenity May			£100.00
Torpoint First responders	Donation pending receipt of new bank details. Donation under power S137 for training received.			£100 pending
Direct Debit				
Lloyds (unity corporate card)	Parish credit card monthly payment for purchases as shown below			£223.80
	<i>Lloyds set monthly card fee</i>			£3.00
	01/06/2026 INTERMEDICAL (UK) LTD MISCELLANEOUS GENERAL MERCHANDISE STORES . Defib supplies child electrode pads x2	£36.80	£184.00	£220.80
Unity Bank	set monthly banking fee			£7.00
BT	Quarterly business internet and phone	£83.69	£418.44	£502.13
Nest	Staff pension, includes employee contribution taken from wage (devo and parish wage combined - part reclaimed from devo budget at end of year			
INCOMING	interest precept savings account			£154.75

DEVOLUTION ACCOUNT

July devo payments to authorise Direct debits/incoming to report from June 2026				
Pay who	For what/Description	Vat	Net	Total
Nancy Gray	Devolution Clerk's wage			
Frances Jackson	Cleaning wage 15 hours plus (1 hol) =16			
Frances Jackson	Bus travel expenses .			£57.00
Natasha Wilson	Cleaning services June			£200.00
Cheryl Sampson	Cleaning services June			£72.00
Dean Leonard	inv 790 Portwrinkle seafront x 2 June			£50.00
Dean Leonard	Portwrinkle seafront May			£50.00
Steve Lester	Maintenance toilet			
Cornwall Council	Car Park enforcement SLA May inv 8100693935			£90.87
Bunzl	07/422664 cleaning products and stock.	£51.83	£259.06	£310.89
Direct Debits/payments to report				
Unity	Service charge set banking fee			£7.00
INCOMING	Post Office cash ticket machine revenue			£912.25
	Post Office cash ticket machine revenue			£509.20
	Just Park, online parking revenue			£2,282.52
	Post Office cash ticket machine revenue			£244.95
	interest Unity bank on devolution deposit account			£376.18