



SheviocK Parish Council

The Bill Warren Room, SheviocK Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG

Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: clerk@sheviocKparishcouncil.gov.uk

The Minutes of the Extraordinary meeting of SheviocK Parish Council, held on Tuesday the 23rd of June 2026, at 12 noon in the Kennedy Room, SheviocK Memorial Hall, Crafhole. Present: Councillors: Chair Cllr W Evans, Cllr S. Medway, Cllr D Lester, Cllr L Jenkins, Parish Clerk Mrs N. Gray. There were no members of the public present.

1. **APOLOGIES.** Cllrs I Court, D. Humphreys and P Stone.
2. **DECLARATIONS OF INTERESTS. AGENDA ITEMS:** None **GIFTS** None.
3. **CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None
4. **PUBLIC PARTICIPATION *Plus* RESPONSE TO PUBLIC PARTICIPATION.** None.
5. **IT POLICY.** Cllr Medway proposed, Cllr Lester seconded with All in favour to approve and adopt the SheviocK Parish Council IT Policy. The Chair signed and dated the policy. **Clerk** to Publish on the website.
6. **FINANCE ANNUAL AUDIT APRIL 1ST 2025 - MARCH 31ST 2026.**
 - a) **INTERNAL AUDITOR'S REPORT.** The Clerk had previously circulated all documents associated with the audit and accounts, including end of year budget reports. Auditor's report sheet. One item to note, on page 3 of the AGAR, point "O" states "No - drafted but not yet signed," as per the Parish Council's Governance Statement Assertion 10 states "no" as pending adoption of IT Policy. This has now been adopted see item 5 above.
 - b) **ANNUAL GOVERNANCE STATEMENT 2025/26.** Cllr Medway proposed, Cllr Jenkins seconded with All in favour to approve and sign as correct the Annual Governance Statement for 2025/26, as part of the Annual Return. Noting the earlier adoption of the IT Policy as raised within assertion 10, see item 5 above. The Chair signed and dated the Annual Governance statement.
 - c) **ACCOUNTING STATEMENT 2025/26** Cllr Jenkins proposed, Cllr Medway seconded, with All in favour to approve and sign the Annual Accounting Statement 2025/2026 as being correct. The Chair signed and dated the Accounting statement. **Clerk** to publish unaudited AGAR 2025/6. **Clerk** to place notice of Public rights. **Clerk** to send AGAR to external auditor.
19. **DATE OF NEXT Parish Council Meeting,** Monday July 13th 2026, at 7pm.

The Chair declared the meeting closed at 12:03pm

Nancy Gray, Parish Clerk, Clerk's Office, SheviocK Memorial Hall, Crafhole, PL11 3DG. Telephone: 01503 232996

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NB. A draft copy of the minutes of the previous Parish Council meetings is posted at:

www.sheviocKparishcouncil.gov.uk