



Sheviock Parish Council

The Bill Warren Room, Sheviock Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG
 Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: sheviockpc@btinternet.com

Notice is hereby given of a Meeting of Sheviock Parish Council, to be held on Monday the 9th of June 2025, immediately after the Annual meeting of Sheviock Parish Council which is being held at 7pm, in the Kennedy room and lounge, Sheviock Memorial Hall, Crafhole.

Entrance is via the Kennedy room. Members of the public may attend and can raise matters during Public Participation or alternatively make written representations on issues that can be raised and responded to following the meeting.

Please note that as this is a public meeting, it could be filmed or recorded by media and members of the public, especially if you are speaking or taking an active role.

AGENDA

- 1. DECLARATION OF ACCEPTANCE OF OFFICE AS CHAIR.**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTERESTS. 1 AGENDA ITEMS.2 GIFTS** (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement).
- 4. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. Clerk**
- 5. PUBLIC PARTICIPATION AND RESPONSE TO PUBLIC PARTICIPATION.** To include correspondence unless covered under agenda item.
- 6. PLANNING.**
 - a) To receive details of planning applications received after the agenda published.
 - b) To resolve the Parish Council's response on the following planning applications received before the agenda was published:
 - PA25/02749.** Retrospective application for change of use of land from agricultural/forestry to utility land; creation of an enlarged access onto road, erection of fencing, and making of a hardstanding on the site of a previous dilapidated cattle shed, 3no. buildings/structures; a composting toilet, a woodstore, and a repurposed lorry trailer store with lean-to covering. In addition, it is proposed to rebuild the barn workshop on the made hardstanding. Location: Land East Of Sconner House Polbathic. Applicant Mr Grant Coppock.
 - PA25/03393** Proposed conversion of the part of the existing Trewin Coach House, at ground floor, which has not already been in established residential use. Trewin Coach House, Sheviock. Applicant: Mr Usman Haq:
 - PA25/03394** Listed Building Consent for the proposed conversion of the part of the existing Trewin Coach House, at ground floor, which has not already been in established residential use. Trewin Coach House Sheviock PL11 3EW. Applicant: Mr Usman Haq.
 - c) **To receive Cornwall Council's decision on the following planning applications:**
 - PA25/03176** Single Storey Side Extension. 1 Carew Close, Crafhole Applicant Gemma Brannan
 - PA25/00805** Retrospective permission, installation of four glamping units and associated infrastructure. Land East Of Higher Tredis Farm, Sheviock. To receive feedback form Deviock Parish and Cornwall Council (pending)
- 7. HIGHWAYS MATTERS TO REPORT**
 - a) Traffic through Crafhole, road improvements. Pending update from K. Dixon of Cornwall Council re: SWW.
 - b) Polsoe Hill, Tredis Turn off. To receive safety recommendations from CC/Cormac. (pending)
 - c) SWW/Bollard, Protruding hazard, Finnygook lane, Portwrinkle pinch point. To resolve way forward.
 - d) Speed Limit Review A374. Pending update on road safety review.
 - e) Any other items to report.
- 8. FUTURE PROOFING FINNYGOOK LANE PORTWRINKLE CLIFFS.** Pending meeting date to discuss the development of a Coastal Change Management Plan/with Cornwall Council Coastal Erosion dept, other invitees Mr Earle and Antony Estate.

9. SUITABILITY AND PROVISION OF BEACH SAFETY RESCUE EQUIPMENT, FINNYGOOK BEACH. To receive response from Antony Estate re: charge for RNLI Safety review and approve way forward.

10. FOOTPATHS

- a) Crafhole Permissive path project, to receive response from Highways and Antony Estate.
- b) Sheviock Permissive footpath project. Pending response from Cornwall Highways re: use of roadside verge (A374).
- c) Footpath number 5 Lady well/Coombe Lane re: progress report re: drainage/ date of commencement of works.
- d) Footpath 1. Pending site meeting with Mr J Clapp of the Countryside Access Team.
- e) To confirm reinstallation of interpretation boards for Sheviock/Crafhole circular footpaths, sponsored by Tamar Valley National Landscape.
- f) Any other footpath items

11. FINANCE

- a) To authorise upcoming payments and report Direct Debits taken and incoming receipts from May
- b) To receive reconciled bank statements from May
- c) To confirm if there are any conflicts of interest with the external auditors BDO LLP (Cllrs Lester and Evans).
- d) To receive and note the Internal Auditor's Report 2024/2025
- e) ANNUAL GOVERNANCE STATEMENT 2024/25. To RESOLVE to approve and sign the Annual Governance Statement for 2024/25, as part of the Annual Return, All. Chair to sign.
- f) To RESOLVE to approve and sign the Annual Accounting Statement 2024/25 as being correct. All, Chair to sign.

12. REVIEW STANDING ORDERS. (Cllr Jenkins)

13. REVISION TO CAR PARK ORDER PORTWRINKLE. To approve date for period of Public consultation (Clerk/All)

14. SHEVIOCK EMERGENCY PLAN. Update re: current review. (Cllr Court/Cllr Stone)

15. OPEN SPACE/PLAY PARK.

- a) Receive Cllr for H&S checks
- b) Items to report.

16. St MARY'S CEMETERY SHEVIOCK. Transferral of Maintenance. To report update from Mrs J Bushrod re: works to cemetery wall. Pending written confirmation of agreement reached between Diocese and Cornwall Council.

17. CORRESPONDENCE RECEIVED. To consider and resolve Council's response to correspondence received. **All**

- Mr R Baker. Email re: overgrown Cornwall Council footway, Portwrinkle.
- Mrs P Humphries of Lifespace cabins. Parking request during works to property in Portwrinkle.
- Cornwall 25 Prime. Grant funding.
- CALC. Councillor training dates including Code of conduct.
- Harbour Authorities. Damage to harbour walkway.

18. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED.

Minutes of the Parish Council meeting held on Monday May the 12th, 2025.

19. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES.

20. UPDATES FROM OTHER GROUPS- if not covered in the agenda – **Flower Beds Subgroup (Cllr Stone). Tree Warden (Cllr Lester); Defibrillators; Cap Meeting. July 1st Venue TBC. RPPTUG Cllr Court; Devolution: Car Park/Toilets – staffing plus maintenance work schedule.**

21. All ITEMS FOR INCLUSION IN FUTURE MEETINGS.

22. DATE OF NEXT PARISH COUNCIL MEETING, Monday July 14th, 2025.

Nancy Gray, Parish Clerk. Clerk's Office, Sheviock Memorial Hall, Crafhole, PL11 3DG

Telephone: 01503 232996 Email: sheviockpc@btinternet.com

NB. A copy of the minutes, of the previous Parish Council meetings, are posted on the Parish website – www.sheviockparish.org.uk.