



SheviocK Parish Council

The Bill Warren Room, SheviocK Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG
 Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: sheviocKpc@btinternet.com

The Minutes of the meeting of SheviocK Parish Council held on Monday 11th December 2023 at 7:00pm in the Kennedy Room, SheviocK Memorial Hall, Crafhole. Present: Councillors: Chair Cllr S Medway, Vice Chair Cllr W. Evans, Cllr I Court, Cllr D Lester, Cllr L Jenkins, Cllr P Stone. Cornwall Cllr K Ewert, Parish Clerk Mrs N. Gray. There were 10 members of the Public present, including the applicant Mr M Redshaw for PA23/05369 and his Planning advisor Mr P Bateman.

1. **APOLOGIES.** Cllr P Brooks.
2. **DECLARATIONS OF INTERESTS. AGENDA ITEMS:** Cllr S Medway declared an interest in agenda item 6 PA23/05369, as his land borders on driveway as shown in site plan – although this final part of the driveway is not owned by the applicant. **GIFTS** (*All gifts and hospitality received that could be seen by the public as likely to influence a Councillor’s judgement*). None.
3. **CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None
4. **PUBLIC PARTICIPATION Plus Item 5 RESPONSE TO PUBLIC PARTICIPATION** to include forum postings, correspondence/emails unless covered under agenda item and police reports. Please see link to Cornwall Councillor K Ewert’s monthly report: <https://sheviocKpc.files.wordpress.com/2023/12/nov-23-update-1.pdf>
 - Request from SheviocK Preschool for Santa to visit their Xmas party. Cllr Evans said that he would ensure that Santa arrives safely.
 - The Clerk advised that a parishioner had provided details of the **Mobile Library service**. Located at the Cross, Crafhole Crossroads. Dates and times placed on parish noticeboards. Warning, use it or lose it.

The Chair, Cllr Medway, stated that he would join the Public Gallery for the remainder of Public participation due to his declared interest in Planning item 1, PA23/05369. Vice Chair, Cllr Evans took over as Chair. The Chair, Cllr W Evans opened-up a question-and-answer session during Public participation for Planning item PA23/05369, to enable questions to be posed to the applicant/planning advisor and to enable them to respond freely.

<https://sheviocKpc.files.wordpress.com/2023/12/pa23-05369-13-burnsview-appendix-1-public-participation-general-notes.pdf>

6. **PLANNING.**
 - a) To resolve Parish Council’s response on the following applications received before the agenda was published.
 - PA23/05369** Proposal: The construction of two new dwelling-houses and a minor addition to existing dwelling. Location 13 Burns View Crafhole. Applicant Mr M Redshaw. After lengthy discussion during Public Participation. Cllr Evans proposed, Cllr Lester seconded with all in favour to object to this application, in support of the many concerns raised by its parishioners. (Cllr Medway did not participate in the vote due to declared interest).
 - Vice Chair Cllr Evans handed back the Chair to Cllr S Medway at 8:10pm**
 - PA23/08949** Proposal: Certificate of lawfulness for existing use: Confirmation of planning use as residential. Trewin Coach House, SheviocK. Applicant Mr Usman Haq. Cllr Medway proposed with all in favour to support this application.
 - PA23/08922** Proposal: Certificate of Lawful Development for an Existing Use of mobile home as permanent dwelling. Mobile Home at Trethill Farm, Trethill Lane, Crafhole.

Applicant Miss Sarah Rundle. Cllr Medway proposed, with all in favour to support this application.

PA23/08833: Proposal Two storey rear and two storey side extension, 1 West Lane, Crafhole. Applicant Mr And Mrs J And L Wilson. Cllr Medway proposed, with all in favour to object to this application due to the following:

It would be an over extensive loss of light to the adjoining neighbour, at number 2 West Lane, notably to the rear of property and back bedroom/tunnel effect.

The red boundary line on the site plan is disputed to include land not belonging to the applicant.

Overlooking, loss of privacy to neighbours to the rear and north of development due to extent of build out.

The proposed house would be overbearing and an overdevelopment of the site.

Verification required to check if there is a covenant in the deeds of ex-local authority housing regarding overdevelopment /affordability. Concerns also raised for suitability/strength of new retaining breeze block wall - for newly created off road parking spaces.

PA23/09602 Proposal: Works to trees in a Conservation Area for Ash (T1) - remove. Ash (T2) -remove. Hawthorns Georges Lane Sheviock. Applicant Fitzpatrick. Parish Tree warden, Cllr Lester proposed with all in favour to approve this works.

b) To note the following planning applications received before the agenda was published:

PA23/08579. Donkey's Halt. The planning Officer has granted a small extension to resolve on January 8th SPC meeting.

c) To receive Cornwall Council's decision on the following application(s). **None.**

7. HIGHWAYS MATTERS TO REPORT

a. Traffic through Crafhole, road improvements. Date of virtual meeting with Highways. Pending.(**Clerk**/to continue to chase)

b. A374, Speeding through Sheviock. Location of "worst perceived speeding westbound" for remote monitoring unit to be confirmed. The 30mph speed sign at Eastern Gateway. (**Clerk** to inform Highways). **Cllr Ewert** to forward data, captured from westbound VSDU, to Cllr Court

c. Speed limit reduction on the A374. It was agreed to issue a letter to All Parish Councils along the A374, to request their support in the aim of reducing the speed limit to 50mph; and suggestion of an initial virtual meeting to discuss way forward/feasibility study, proposed date Feb 20th TBC. **Clerk** to issue. **Clerk** to ask Highways for estimate of cost re: feasibility study. Cllr Stone has advised the CAP for support and obtained link to VISION ZERO. **Cllr Lester** agreed to chair virtual meeting. **Cllr Lester** to submit initial enquiry via link to visionzerosouthwest.co.uk.

8. FOOTPATHS

a) **Lady Well – Footpath number 5.** Owner of fishing lake has expressed an interest in improving the path, to be advised to contact **Clerk**.

b) **Sheviock Permissive footpath project.** Response from Glebe Land Agents. Initial administration costs only would be circa £2500 plus VAT, plus annual charge of £150. It was agreed that the money could be better spent bypassing Glebe land. **Cllr Evans** to attempt to re-route to include lower section along grass verge of A374. **Clerk** to check with Highways. Fencing would be required, **Cllr Evans** to start to ascertain approx. cost.

9. OPEN SPACE/PLAY PARK.

a) **Aeroskate grinding noise.** Cllr Medway and Maintenance have confirmed in report that it is not the bearings but the spacing between the two bars. Still good to use. **Cllr Medway and Maintenance** to check if this can be resolved, prior to contacting GreenSchemes.

10. St MARY'S CEMETERY SHEVIOCK.

All information being shared between Cornwall Council /Diocese/PCC and Parish Council. Although Cornwall Council and Diocese now taking lead with discussions. Virtual meeting set for 7th Feb 1-2pm 2024)

11. CORRESPONDENCE RECEIVED, not covered in the agenda.

- Email: Has the PC been impartially and adequately informed, regarding CCs Emergency Planning Management and its implications on the region's economy from Zero carbon Plans, following the alleged climate emergency. "Seven Concerned Citizens." Noted.

- **Tamar Valley, invasive survey. Clerk** to share with potential volunteers.
 - **Santa Bus:** Thursday 14th Dec. Torpoint - Craffhole - Liskeard – Saltash. Torpoint, Depot 1650-1700 - via Goad Avenue, HMS Raleigh, Antony - Craffhole, **Kimberley Foster Close 1720 - 1730**
 - **Food waste, recycling and rubbish collections changes Cornwall Council.** All homes should have/will receive information on the move to weekly food waste collections and fortnightly recycling/general waste collection.
 - Lee Quinney, email re: **costings RTIP(Bus Digital Displays)**. Potential ongoing cost to parish of £518 annual maintenance and sim card fee per unit. Each unit costing between £8600-11,000 upwards, inclusive of installation. It was also advised that they can be unreliable. It was agreed to discontinue with grant application as too costly for the parish plus an alternative mobile phone option available. It was agreed to better publicise the “Where’s My Bus” or easiest app/website real-time tracker at bus shelters **Clerk/Cllr Court.**
 - CALC Local Government Services, Pay agreement 2023. Noted
 - Craffhole Post Office Outreach Facility. Advice of letter sent by Craffhole Community Shop Directors, to Laura Tarling (External Affairs Manager, Post Office). The Community Shop have since received offer of smaller Drop and Collect/pay bills service, rather than the requested return of full Post Office services. Ongoing.
- 12. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED.**
- Minutes of the Parish Council meeting held on Monday the 13th of 023**
Cllr Medway proposed, Cllr Lester seconded with all in favour to approve the minutes as being true and correct.
- 13. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES.** None/covered in agenda.
- 14. PORTWRINKLE CAR PARK TICKET MACHINE.**
Just Park Mobile payment system. This is now Operational, refer to “Just Park” signage in Car Park. Ticket machine still provides coin payment option. **Clerk** to upgrade website.
- 15. FINANCE**
- a) Cllr Medway proposed, Cllr Lester seconded with all in favour to approve the payments listed below for Decemebr2023.
- b) Cllr Medway signed the reconciled bank statements from November 2023.
- c) Cllr Evans proposed, Cllr Lester seconded with all in favour to approve to approve the Parish Precept budget for: April 1st 2023 - March 31st 2024, thus setting the precept at £23055.97, a minimal 2% rise only.
- d) Lloyds online banking set up. Pending. Cllr Medway now has access to “view only” online account but still pending all signatories and Clerk to be able to view/submit payments, in line with banking mandate. Initial letter received by Cllr Medway, Cllr Court, Cllr Lester. (**Clerk** to chase).
- 16. D-DAY 80th ANNIVERSARY, 6th JUNE 2024. (Clerk) to remain an agenda item.**
- 17. UPDATES FROM OTHER GROUPS-** if not covered in the agenda –**Flower Beds Subgroup Cllr Stone.** Cllr Stone proposed with all in favour to approve quote from Mr D Leonard to remove 2 x Pampas grass from Flower beds, Portwrinkle. **Clerk** to inform Mr Leonard. **Play Park and Open Space (Cllr Brooks/Jenkins.** See agenda item 9; **Tree Warden (Cllr Lester).** Nothing to report. **Defibrillators.** Replacement Cabinets to be installed in Portwrinkle, December the 13th; **Liskeard and Looe and Cornwall Gateway CAP.** Cllr Stone had circulated his notes from meeting, noting the request by Catherine Thomson for any initiatives being undertaken in parishes to improve the environment /tackle climate change. He had raised SPCs support to reduce the speed limit on The A374 (see item 7c). He noted the new Health Hub and Wellbeing Centre, multi-agency initiative in Liskeard. **RPPTUG (Cllr Court).** See also correspondence item: RTDI Mr Quinney. Cllr Court noted that Plymouth City Bus and Go Cornwall have placed a bid for zero emission busses (to include busses for the 70 route) from the Transport Department’s new £120 million fund. A decision should be reached by April. **Parish Environment and Climate Change Plan Committee. (Cllr Stone) No meeting.**
Devolution: Car Park & Toilets. (see also item 14). Clerk continuing to advertise for

self-employed ad hoc cleaner(s) for back up, in case of illness, unavailability of current cleaning team. Parking permit would be provided. Advert placed also within the Public toilets and on Facebook. **(Clerk to replace advert in shop).**

18. All ITEMS FOR INCLUSION IN FUTURE MEETINGS. Standing items only, at present.

19. DATE OF NEXT PARISH COUNCIL MEETING: 7pm, Monday 8TH of January.

The Chair declared the meeting closed at 21:24

Nancy Gray, Parish Clerk, Clerk's Office, Sheviock Memorial Hall, Crafhole, PL11 3DG

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NB. A draft copy of the minutes of the previous Parish Council meetings are posted on the Parish website – www.sheviockparish.org.uk.

PARISH PRECEPT ACCOUNT

Dec 2023 Parish Payments to raise/authorise and DD & payments taken and incoming to report from Nov 2023				
Pay who	For What/Description	Vat	net	Total
Sheviock Memorial Hall	Rent for Office			£63.50
Nancy Gray	Clerk's Parish wage			
Gary Dyer	Enforcement wage			
S. Lester	Expenses mileage			£2.70
N Gray	Clerk's expenses £4.50 travel plus postage costs £2.70 package plus 2nd class stamp 75p			£7.95
EDF	Tredis defib unit . We were £0.40 in credit, therefore gross should have totalled £9.59	£0.45	£9.14	£9.19
Dean Leonard	inv ref 449 Cornwall Council Amenity Areas			£80.00
Dean Leonard	Inv ref 448 Parish Amenity areas sep/Oct 5 x cuts			£600.00
Dean Leonard	Inv ref 447 all footpath cut (a further cut to 2 x additional footpaths)			£550.00
Millbrook Parish Council	inv ref: 105 Share of cost for Rame NDP website			£15.20
PENDING Torpoint Town Council	PENDING payment details. Grant from CIL Levey for Rame All Weather 3g Pitch. PENDING			£2,000.00
Direct Debits to report	DIRECT DEBITS/ PAYMENTS TAKEN TO REPORT			£600.00
Lloyds Bank	Parish credit card total. Broken down as detailed below			£37.92
	set monthly card fee			£3.00
	Amazon Ink Epson	£5.49	£27.46	£32.95
Nest Pensions	Staff pension			£63.68
INCOMING				£0.00
Internal Transfer only	£30,000 from Unity Parish Precept current account, to new Unity Parish precept savings/ring fenced reserves account			£30,000.00
Cornwall Council	Grass cutting grant			£242.62

DEVOLUTION ACCOUNT

2023 Devolution Dec Payments to raise/authorise and DD & payments taken and incoming to report from Nov 2023				
Pay who	For what/Description	Vat	Net	Total
Nancy Gray	Devolution Clerk's wage			
Frances Jackson	Cleaner's wage			
S. Lester	Expenses, Duracell batteries for Toilets			£5.25
S Lester	Maintenance wage devolution			
Natasha Wilson	Cleaning services			£150.00
Cornwall Council	Parking SLA September (omitted previously due to delay in invoices) ref 8100415371			£164.00
Cornwall Council	SLA Parking Nov 8100431135			£40.00
Dean Leonard	Inv ref450 seafront and Toilets grass cutting			£80.00
INTERNAL TRANSFER TO AUTHORISE	Transfer dorm Devolution current to Parish Precept. To reimburse cost of poppies from Devolution flowerbed budget, as paid by Parish contingency in October to reimburse Mrs S Brooks for purchase of wooden pappies and varnish.			£153.91
Direct Debits/Payments to report	None			£0.00
INCOMING to report				
Just Park credit	Portwrinkle car park, mobile app revenue gross			9.20
Andrews	1 x winter parking permit.			5.00
Taylor	2 x winter parking permits devolution account online			£10.00
Tullet , Merch, Erasmus	3 x winter parking permits cash banked into Devolution Lloyds account			15.00
Ticket revenue	Cash ticket machine revenue banked into Lloyds Devolution Account			667.50
Ticket revenue	Cash ticket machine revenue banked into Lloyds Devolution Account			537.50
Ticket revenue	(from Oct delayed statement) Cash ticket machine revenue banked into Lloyds Devolution Account			1511.4
Ticket revenue	(from Oct delayed statement) Cash ticket machine revenue banked into Lloyds Devolution Account			784.55