



## *SheviocK Parish Council*

The Bill Warren Room, SheviocK Memorial Hall, Craffhole, Torpoint, Cornwall, PL11 3DG  
 Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: [sheviocKpc@btinternet.com](mailto:sheviocKpc@btinternet.com)

### **The Minutes of the meeting of SheviocK Parish Council held on Monday the 8<sup>th</sup> of November 2021 at 7:00pm in the Kennedy Room, SheviocK Memorial Hall, Craffhole.**

**Present: Councillors:** Chair Cllr Steve Medway, Vice Chair Cllr W Evans; Cllr D Lester, Cllr Ian Court, Cllr L Jenkins, Cllr P Stone. Parish Clerk Mrs N. Gray.

- 1. APOLOGIES.** Cllr P. Brooks
- 2. DECLARATIONS OF INTERESTS. 1 AGENDA ITEMS, None, 2 GIFTS** (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement). None
- 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None
- 4. PUBLIC PARTICIPATION *Plus* Item 5 RESPONSE TO PUBLIC PARTICIPATION** to include forum postings, correspondence/emails unless covered under agenda item and police reports).
  - A parishioner had asked the Clerk, if the Parish or Cornwall Council could spray/treat the weeds along the footways and boundary walls in the parish. Also noting the health hazard when having to clear vegetation due to dog waste. In response, it was noted that vegetation that emerges from boundary walls/private land is the landowner's responsibility. If it is emerging from the pavement/footway then it is Highways. **Clerk** to ask Highways to confirm its annual treatment program. It was noted that the Enforcement Officer patrols the parish, he can issue a fixed penalty notice to anyone who does not clear up after their dog in a public space. He is not authorised to clear up waste however does mark it with a red ring to help highlight it to others. **Cllr Medway** to include advice and clarification on both issues within the Parish Newsletter.
  - A parishioner had noted a link to "the Circuit" website, to register defibs on a new national data base. It was agreed that the Clerk register all the 6 parish AEDs following confirmation with the current Defibrillator guardians.
  - A Parishioner had noted signage stating "No Horses in Harbour" amongst other points. This was confirmed to be a Cornwall Council erected notice at the slipway to Portwrinkle Harbour.
  - A letter received from parishioner after the agenda finalised, requesting all Parish Councils on the Rame Peninsula to defend the primary residence clause when submitting consultee comments to planning. Also requesting that previous residential buildings remain residential. In response it was noted that the Parish Council already follows planning guidance and policies within the Rame NDP, notably the Rame NDP primary residence clause and will continue to do so.
- 6. PLANNING.**
  - a) **Applications received before the agenda was finalised.** None
  - b) To report planning applications after the agenda was finalised. None.
  - c) To receive planning decisions from Cornwall Council.
 

**PA21/08283.** Proposal: Renovation and extension of Thanckes House. Location Thanckes House Finnygook Lane Portwrinkle. Pending

**PA21/0330(4&5).** Tredis House SheviocK Torpoint Cornwall PL11 3ER Proposal: Listed Building Consent and Planning application for proposed building of 2 'off the shelf' domestic reading rooms and 1 direct replacement of the rotten pergola over the pond. Pending
- 8. HIGHWAY MATTERS TO REPORT.**
  - a. **Traffic through Craffhole/Antony Road junction.** Mr Adam O'Neil of CC Highways noted the recent update list of issues from the Clerk but rejected a redesign of the speedbumps, stating that these were the recommended design. **Clerk** to seek advice/second opinion from Mr William Glassup of Cormac regarding the redesign of the speedbumps through the terraces to other less impact/damage causing bumps i.e. cushion ones as found elsewhere in the village. Cornwall Council will consult parishioners on proposals for all improvements, date to be set, once scrutinised by Aecom. Mr Glassup has asked Streetworks to comment on Diversion signage. Pending.
  - b. **Safety slow signage, Portwrinkle.** It was noted that although the sign draws attention to pedestrians in the road, it has not appeared to slow all downhill traffic on entry. **Clerk** to respond to Mr Glassup/Cormac. See also correspondence item 10d).
  - c. **Looe Valley Trail.** It was noted that Alexis Field (Aecom) was/is unable to attend the Parish Council meeting. Cllr Court to request from Alexis Field a written report to questions and concerns already posed. If there are still questions following this, then to seek a meeting. **Clerk** to enquire from Cllr Ewert, the details of main person/body responsible for controlling the Looe Valley project.

- d. **Closure intention:** Old Road to Tredis Court, Polbathic, 17th January 2022 to 18th January 2022 (09:30 to 15:30 hours) Openreach
- e. **Closure intention:** Trewickle Lane, Portwrinkle.13th January 2022 (09:30 to 15:30 hours). Openreach.
- f. **Closure Intention:** Whitsand Bay View, Portwrinkle 1<sup>st</sup>-3<sup>rd</sup> March 2022 (07:30-18:00). Openreach

**8. FOOTPATHS**

- a) Finnygook walk: **Clerk** to send out group email inclusive of volunteer Cllrs plus Mrs R Dunn and Mrs G Kennedy, re: arrangements for Memorial Bench erection. It was agreed the **Clerk** should seek quotes for installation of banister/railings on two sections plus replacement steps for lower entry/exit. **Cllr Evans** offered to adjust stair rods.
- b) Footpath 1: Clerk to chase Countryside Access Team/Cormac for date for repair/reopening works as promised this financial year.
- c) Footpath 12: Catchfence. Clerk to request update from Countryside Access Team.
- d) Finnygook Inn. PROW. Cornwall Council have confirmed that the application for listing the way on the definitive map should now be decided within 6-9 months, with files being sought at present. CC will advise Clerk if further consultation is needed due to the 10-year time span from original application. **Clerk.**

**9. PLAY PARK AND OPEN SPACE**

- a. **Open Space -gym equipment/project.** Full quote has now been received for the Gym equipment. **Clerk** to request design plan from Fresh Air and Fitness, then circulate. **Cllr Jenkins** to submit the Lottery grant bid.

**10. CORRESPONDENCE RECEIVED, not covered in the agenda.**

- a) Email, Let's Talk Rubbish, Clean Cornwall <https://www.surveymonkey.co.uk/r/letstalkrubbish>. Share your views on litter and waste, for a cleaner Cornwall. Prizes on offer. Open to All. Councillor Lester has completed.
- b) Email 24/10/2021 RPTUG Grant Application for £200. Survey for integrated Public Transport scheme. After discussion Councillor Medway proposed, with all in favour to award the grant, due to the benefit that an integrated/ linking public transport scheme would bring to parishioners.
- c) CIL Neighbourhood payment advice. This has been received and will be reported in incoming finance next month. Funds must be spent within 5 years on highways/infrastructure. Clerk to confirm if RPTUG grant can be awarded from this money.
- d) Transport and Infrastructure, Cornwall Council. Survey open until Dec12th. Councillors to complete individually. <https://letstalk.cornwall.gov.uk/lets-talk-transport> . Also email re: 20mph Update: C. Thomson CC. **Clerk** to email Mr W. Glassup/Cormac calling for review of 20mph speed limit extension to Sheviock lane (due to the park/Open Space) as well as Portwrinkle gateway at Finnygook Lane.
- e) Email from Parishioner. Link to YouTube video of film showing Portwrinkle 100 years ago. <https://player.bfi.org.uk/free/film/watch-tragedy-of-the-cornish-coast-1912-online>. **Clerk** to add link to Parish website.

**11. MINUTES**

The Minutes of the Parish Council meeting held on Monday the 18<sup>th</sup> of November 2021 were approved as a true record.

- 12. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES**, which do not appear on the Action Tracker. **Parish Emergency Action plan:** Revised e- copy now circulated to those on cascade system who have provided their email. Cornwall Council will print hard copies. **Clerk** to organise. **Clerk** yet to place details of App/Website for current /real time bus times on bus shelters.

**13. FINANCE**

- a) Cllr Medway proposed, Cllr Lester seconded with all in favour to approve the following payments for November, see below.
- b) Cllr Evans signed the reconciled bank statements for October 2021.
- c) The Clerk reported the need for a small rise to the precept due to inflation, the draft budget will be circulated before December's meeting, as reviewing where money can be allocated from other budgets to keep raise to a minimum.

**Parish Precept Account**

**OUTGOING**

Nov 2021 Parish Payments to raise/authorise and DD & payments taken and incoming to report from Oct 2021				
Pay who	For What/Description	Vat	net	Total
Sheviock Memorial Hall	Rent Clerk's office			<b>£62.85</b>
Nancy Gray	Clerk's wage for parish			
Nancy Gray	Clerk's parish expenses			<b>£4.50</b>
G Dyer	Maker/Rame and Sheviock Enforcement wage.			
G Dyer	Travel expenses (charge to Maker Rame)			<b>£19.80</b>
Edf	Tredis defib	£0.35	£6.60	<b>£7.25</b>
<b>Direct Debits to report</b>	<b>DIRECT DEBITS/ PAYMENTS TAKEN TO REPORT</b>			
Lloyds Bank	Clerk's credit card, see breakdown below:			<b>£24.99</b>
	<i>Clerk's credit card, £3 set monthly fee</i>			<i>£3.00</i>
	<i>Amazon, gloves for cleaners. To be reimbursed by Devolution account.</i>			<i>£21.99</i>
Nest	Clerk's pension			
<b>INCOMING</b>				<b>£0.00</b>

**DEVOLUTION ACCOUNT  
OUTGOING**

2021 Devolution payments to authorise in Nov and Direct Debits/incoming receipts to report from Oct 2021				
Pay who	For what/Description	Vat	Net	Total
Nancy Gray	Devolution Clerk's wage			
Nancy Gray	Travel Expenses			£0.00
Julia Bradley	Cleaning wage and travel.			
Julia Bradley expenses	Cleaning products			£11.00
S Lester	Maintenance wage			
Frances Jackson	cleaning wage.			
SWW	Water and Sewerage charges 26th July - 22 Oct			£259.34
<b>Direct Debits and payments to report from October</b>				£0.00
<b>INCOMING to report from Oct</b>				
Ticket machine revenue				1,299.80
Ticket machine revenue				932.50
Ticket machine revenue				1,201.50
Winter parking permit	K. Taylor x 2 winter Portwrinkle resident permits			£10.00

- 14. UPDATES FROM OTHER GROUPS –Flower Beds Subgroup (Cllr Evans).** Nothing to report. **Play Park and Open Space.** see agenda item 9. **Tree Warden. (Cllr Lester)** Nothing to report. **Defibrillators (Cllr Jenkins/Clerk)** see agenda item 4 Public participation. **Gateway Community Network.** Meeting scheduled Cllr Lester to attend. **RPPTUG (Cllr Court)** see agenda item 10 b **Torpoint Library (Cllr Brooks)** Nothing to report. **Parish Environment and climate change Plan committee,** Cllr Jenkins had attended a Cornwall Council Climate Emergency zoom meeting. Cornwall is aiming to be Carbon neutral by 2030. Food waste in Cornwall is a large issue. Hoping for domestic food waste collections, plus discussion regarding anaerobic digesters to generate power from food waste generated from Hospitality venues. see agenda item 10a). **Devolution: Maintenance** to repaint Car Park Machine; **Cllr Medway and Maintenance** to conduct site meeting re: redirect path at Toilets, due to poor visibility of pedestrians exiting onto the road, from the Ladies. **Cllr Lester** stated that she can source deterrent CCTV camera.
- 15. QUEENS PLATINUM JUBILEE.** The Clerk has signed up to the information/circulation list. It was agreed, with 6 Cllrs for and 1 against, to register the lighting of the parish beacon on June 2<sup>nd</sup> at 9:15pm, and to be included in the national list of Councils taking part (**Clerk**). Cllr Stone opposed the beacon lighting itself, due to climate change/release of greenhouse gases. The use of already felled Ash was discussed. Ongoing.
- 16. All ITEMS FOR INCLUSION IN FUTURE MEETINGS.** To approve budget and Parish Precept for 2022-2023.
- 17. DATE OF NEXT** Parish Council Meeting, Mon Dec 13<sup>th</sup>, 2021. Cllr Lester gave her advance apologies. **The Chair closed the meeting at 20:25**

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**NB. A draft copy of the minutes of the previous Parish Council meetings are posted on the Parish website – [www.sheviocparish.org.uk](http://www.sheviocparish.org.uk).**