



*SheviocK Parish Council*

The Bill Warren Room, SheviocK Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG  
 Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: [sheviocKpc@btinternet.com](mailto:sheviocKpc@btinternet.com)

**The Minutes of the Virtual Zoom meeting of SheviocK Parish Council held on Monday the 12<sup>th</sup> of October 2020 at 7:00pm.**

**Present virtually: Councillors:** Chair Cllr Steve Medway. Vice Chair Cllr P Brooks. Cllr L Jenkins. Cllr D Lester. Cllr W Evans. Parish Clerk Mrs N. Gray. Member of the Public and prospective SheviocK Parish Council, Mr Ian Court.

- 1. CASUAL VACANCIES. TO RESOLVE WHETHER TO APPROVE THE CO-OPTION OF INTERVIEWED APPLICANTS.** Following previous informal interview, it was resolved with all in favour to Co-Opt Mr Ian Court onto SheviocK Parish Council. Mr Court is a resident in SheviocK, was an accountant/now retired and volunteers in Crafhole Community shop. Mr Court will complete the register of interests prior to the November meeting of the Parish Council, where he will sign a declaration of acceptance of office. In the interim he joined the meeting as a member of the public.
- 2. APOLOGIES.** None
- 3. DECLARATIONS OF INTERESTS. 1 AGENDA ITEMS,** None, **2 GIFTS** (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor’s judgement). None
- 4. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. None**
- 5. PUBLIC PARTICIPATION** (to include forum postings, correspondence unless covered under agenda item and police reports). None.
- 6. RESPONSE TO PUBLIC PARTICIPATION. None**
- 7. PLANNING.**
  - a) To receive notice and **RESOLVE** Parish Council’s response to new planning applications received before the agenda finalised: None
  - b) To receive details of planning applications received after the agenda published. None
  - c) To receive planning decisions from Cornwall Council. Some applications below are still pending decision at time of writing:
    - PA20/04910** Demolition of existing bungalow and construction of new dwelling. Location Tresorn Crafhole Torpoint Cornwall. Applicant Mr Stephens. Pending
    - PA20/07129** Proposal Non material amendment to E2/06/01798/FUL to add condition to decision notice Location The Beach House Finnygook Lane Portwrinkle Torpoint Cornwall PL11 3BP Applicant Mr Mikael Armstrong. Approved subject to conditions as noted on original planning application.
    - PA20/06435** Proposed first floor extension to provide W.C., utility area and rear access. Location Gwelanmor Whitsand Bay View Portwrinkle Torpoint. Applicant Mr And Mrs L Geary. Approved subject to conditions.
    - Appeal Notification PA19/09480** Whitsand Bay Hotel, Portwrinkle. Pending
- 8. HIGHWAY MATTERS TO REPORT.**
  - a) **Finnygook lane Portwrinkle. To receive Cornwall Council/highway’s response.** Although the response stated that no funding was available, it was resolved to: schedule a site meeting with highways- as offered; To seek approval regarding the legality of erecting a ‘slow Pedestrian in road sign’ at entrance to Portwrinkle; To establish a long-term goal of reducing the current 30 mph speed limit. **Clerk**
  - b) **Other items to report:**
    - **Finnygook Lane- hole under road outside Sea View Cottage.** Highways have excavated the 5cm hole and discovered a much larger one. This has been cordoned off until work has been completed.
    - **Donkey lane signage at junction with B3247/Downderry road.** This is being assessed by Highways, following concerns raised regarding visibility of sign.
    - **Portable Speed camera, SheviocK.** This has been recorded with Cornwall Gateway as a site to erect the shared portable unit, amongst others listed within the Gateway area.



X2 Connect official suppliers (BT Phone box) Defib signs x 2 Red gloss, phone box paint and shipping net £77.26, vat £15.45 £92.71

Amazon Laminating pouches for office Net £6.62 Vat £1.33 £7.95

#### INCOMING

Mr P Venning Memorial bench donation Portwrinkle £100.00

Cornwall Council second half of annual precept £10,566.63.

Council tax grant second half £101.84

#### Devolution Account

Nancy Gray Clerk's usual wage share for Devo.

S Lester Maintenance expenses, Plywood, posts nuts/bolts glue/cable ties steel plate. £17.00

S Lester Maintenance Devolution wage

HMRC VAT Quarterly vat bill form car park /offset £1,339.77

Julia Bradley Cleaning wage

Julia Bradley Expenses /Cleaner £5.40

Frances Jackson Cleaning wage

Dean Leonard Adhoc grass and bramble cutting seafront /toilets

Bunzl cleaning supplies vat £22.32 net £111.62 £133.94

Peck Trading. Inv 387633 PPE £74.80

SWW £159.78

#### DIRECT DEBITS TO REPORT

Unity bank set service charge on account £18.00

unity bank manual credit handling charge. £56.50

#### INCOMING TO REPORT

Car park revenue £1,524.00

Car park revenue £1,143.45

#### 15. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED

Cllr Medway proposed, Cllr Brooks seconded with all in favour. to approve the Minutes of the virtual Parish Council meeting held on Monday September 14th, 2020

#### 16. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by an agenda item or in the Action Tracker.

- Telephone box: Following counsellor Evans's report it was agreed that the maintenance person would overhaul the internal display stand, treat the base deck and clean interior. Clerk to contact tourist information board for new supply of leaflets
- Parish clean-up day: It was agreed to record a vote of thanks to all who participated

#### 17. UPDATES FROM OTHER GROUPS –Flower Beds Subgroup (Cllr Evans) Nothing to report. Coastal Communities Group (Jenkins) nothing to report. Play Park and Open Space (Cllr Brooks/Jenkins) also see agenda item 12. The moles are back, the mounds have been flattened by the grass contractor, Cllr Brooks to monitor this. Footpaths -Cllr Evans offered to fabricate a Parish Council branding iron to brand replacement gate for Amber's way, following its theft, Clerk to purchase gate once completed. Tree Warden (Cllr Lester), Defibrillators: Awaiting audible replacement alarm from Manufacturers in France - for the Tredis External cabinet. Clerk to check defib unit at Memorial Hall, as red flashing light reported. Map of defibrillators now on parish website with instructional videos. (Cllr Lester/Clerk), Gateway Community Network, next meeting in December. RPPTUG: Awaiting response regarding weight of Double decked buses. Torpoint Library (Cllr Brooks) Open 3 days per week: reserve books online and collect once in. New, small child play barn and chalk boards in the colourful outside areas at the rear.

#### 18. PORTWRINKLE CAR PARK. Residents, Winter parking permits: These can be purchased from the parish clerk at a cost of £5 per permit, valid from the 1st of November to the 14th of March inclusive, Residents please email the clerk for further information: sheviockpc@btinternet.com

#### 19. All ITEMS FOR INCLUSION IN FUTURE MEETINGS. Staff appraisals; Consider budget/precept for later approval in December. Action tracker update.

#### 20. DATE OF NEXT Parish Council Meeting. November the 9th

The chair closed the meeting at 8:08 pm

A copy of these minutes can be viewed on the Parish website at [www.sheviockparish.org.uk](http://www.sheviockparish.org.uk)

Nancy Gray, Parish Clerk

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