

SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 9th March 2015 in the Methodist Church Schoolroom, Crafhole, commencing at 7.00pm.

Present: Councillors C Kennedy, Chairman, S Medway, Vice Chairman, J Isaac, P McLaren, M Snowling , Mrs D Mathias and Mrs J Bushrod.

In Attendance: L Coles, Parish Clerk.

There were 17 members of the public present.

Item 1. APOLOGIES: No apologies had been received.

Item 2. DECLARATIONS of INTEREST.

- a) **AGENDA ITEMS.** None were declared.
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement). None were declared.

Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. None received.

Item 4. POLICE REPORT. The Clerk read out the crime figures for Sheviock from the report for February 2015. There were a total of 45 crimes reported in Torpoint and across the Rame Peninsular, of which 2 were committed in Sheviock Parish (both assaults).

Item 5. PUBLIC PARTICIPATION.

Councillor Kennedy raised an issue on behalf of Karen Baker regarding the Rame Community fund, to which she had applied for funding for the Open Space. The Rame Community Fund had approved £100 but the deadline has passed for this money to be claimed.

Parish Surgery Report: Councillor Medway said that it had been noticed that a caravan is in situ at the Gook Café, on the site where the rubbish skips are kept. The Clerk was asked to investigate this with Cornwall Council. **Clerk** An extra rubbish bin is usually supplied over the summer season and the Clerk was asked to contact CORY to request that this is in place soon because the season is starting earlier this year. **Clerk** The Dog Bin at the top of Finnygook beach has been taken for repair and the Clerk will ask CORY for a date when this can be expected to be returned. **Clerk** A resident from Sheviock came to report a tree being taken down as the surgery was taking place. Councillor Snowling has been in touch with Roz Baker about the tree ; there is a dispute over whether it is a Common Ash, which has permission to be felled, or if it is in fact a Black Lime, as claimed by the concerned resident. The Clerk is to alert Cornwall Council. **Clerk** Councillor Mathias said that she had been alerted that Superfast Broadband is not available in Sheviock. It was said that it is not available in Tredis either. The Clerk will write to BT and ask for an update on the installation. **Clerk** Councillor Mathias reported that houses in Horsepool Lane are creating off road car parking. **This was noted.**

Item 6 RESPONSE TO PUBLIC PARTICIPATION

Responded to as above.

Item 7. PLANNING

a) **Planning applications received before the Agenda was finalised:**

PA/10104 Mr and Mrs Rice, Higher Tredis Farm, Sheviock, Torpoint PL11 3ER. Installation of 1 No. Endurance E-3120 50kW wind turbine with hub height of 24.8m and overall tip height of 34.5m including control kiosk and temporary infrastructure. Councillor Kennedy said that this application is the same as PA14/04822 and all of the arguments had been discussed and heard before. Nothing has changed materially except for the added history of a refused application (PA14/04822). Councillor Kennedy stated that as there were no material changes in this application from its predecessor and as all incoming emails had been seen by all councillors he asked councillors if the current application needed further debate before a vote was taken. Councillors agreed that further debate was not required. Councillor Kennedy then put forward the following proposal for **RESOLUTION:** Sheviock Parish Council **OBJECTS** to this application for the following reasons: Sheviock Parish Council considers that Planning Applications **PA14/04822** and **PA14/10104** are identical and, therefore, its decision to object to the former application applies to the latter. Without further consideration, Sheviock

Parish Council's response will be the same for both applications, excepting that for **PA14/10104** there is now a **REFUSED** planning history for the site, which is a material consideration, and the knowledge that Cornwall Council supports, unequivocally, the decision by the East Sub Area Planning Committee to **REFUSE** Planning Application **PA14/04822**, and these points should be added to the original response, for **PA14/04822**, and then wholly applied to **PA14/10104**.

Councillor Medway proposed and Councillor McLaren seconded. The **RESOLUTION to object to PA14/10104** was passed; voted 6 members for with 1 abstention. The Clerk will notify the Case Officer. **Clerk**

PA15/00968 Mr Jess Earle, G W Earle Hotels Ltd – Whitsand Bay Hotel, Finnygook Lane, Portwrinkle, Torpoint, Cornwall. Variation to condition 4 in relation to decision notice PA13/06158, dated 07.01.2014: Units 4, 5, and 9-19 inclusive for holiday accommodation only. It was **RESOLVED** to object until the Parish Council has clarification by the applicant of how the change to this condition will affect the remaining original conditions. **Councillor Snowling proposed, Councillor Isaac seconded and all were in favour to object to this variation to condition 4.** The Clerk will contact Cornwall Council and ask for clarification from the applicant. **Clerk**

PA15/01750 Mr Jess Earle, G W Earle Hotels Ltd – Whitsand Bay Hotel, Finnygook Lane, Portwrinkle, Torpoint, Cornwall PL11 3BU. Temporary access road (3years) to enable construction of units 9-19 under planning permission PA13/06158 – Land at Trewrickle Farm, adjacent to land at Whitsand Bay View Hotel. Councillor Kennedy said that a temporary access road would stop the construction traffic using Finnygook Lane but there is a concern that it will be too close to Sanders Lane. It was **RESOLVED** to support the application with the following conditions: a) that the access road is at least 4metres from Sanders Lane to prevent traffic transgressing onto the bank and footpath, and b) that a Construction Management Plan for traffic exiting the access road until it exits the Parish is put in place and that the Parish Council has some input into its approval. **Councillor Medway proposed, Councillor Bushrod seconded, with all in favour, to support this application with the above conditions.** The Clerk will communicate this to the Case officer and will also ask Councillor Trubody, Cornwall Councillor, if it would be possible to liaise with the Planning Department, Cornwall Council, and insist on a Construction Management Plant for all building developments in Sheviock. **Clerk**

b) Details of Planning Applications received after the Agenda was published: None.

c) Cornwall Council's Response to Planning Applications: None received.

d) Construction Management Plan associated with PA14/01036. Ms Susan Kelly, Trecarrel, Donkey Lane, Portwrinkle. The Chairman, had asked Councillor McLaren to look into this matter. Councillor McLaren reported that no consultation has been carried out. He has contacted Stephen Foster, Cornwall Council, who has written to the contractors reminding them that they must consult with the Parish Council before any work is carried out. Councillor Bushrod read out the report that she had made about the Construction Management Plan (CMP) (Appendix 1 to these Minutes). Councillor Kennedy suggested that the Clerk should send a copy of this report to Stephen Foster, ask for a site meeting and again ask Councillor Trubody why the Parish Council has not been consulted over this CMP. It should also be emphasised that Miss Spier, an affected resident, has tried many times to voice her concerns to no avail. It was **RESOLVED** that Councillors McLaren and Bushrod will draft a letter for the Clerk to send to Stephen Foster, to be copied to Councillor Trubody. **Clerk.** Councillor Kennedy also asked that, in parallel, Councillor McLaren should telephone Stephen Foster and express the Parish Council's disappointment that he has given no reply to date. **Councillor McLaren**

Item 8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED

- a) **The Minutes of the Parish Council Meeting held on Monday 9th February 2015.** The minutes were approved as a true record of that meeting. **Councillor Isaac proposed and Councillor Snowling seconded and all were in favour.**

Item 9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items.

- Page 1, Item 7. It was **RESOLVED** to pay for the sessions held by the Residents Traffic through Crafhole Group in the Methodist Schoolroom. **Proposed by Councillor Medway, seconded by Councillor Mathias.** Voted 5 for with 2 abstentions.
- Page 2, Item 9. (d) It was reported that the Clerk has been accepted onto the Planning Forum.
- Page 2 Item 11. Point 1, Councillor Medway has had a communication from Stephen Foster and this is to be an agenda item for the next Parish Council meeting to keep the focus. **Clerk**
- Page 2 Item 11. Point 2. No response has been received to the request for a ruling from Cornwall Council regarding dealing with the Rover Tickets. The Clerk is waiting to find out who the new post holder is. **Clerk.**
- Page 2, Item 11. Point 4. The Clerk reported that the telephone kiosks in Portwrinkle and Sheviock are now on a list to be painted later this year.
- Page 2, Item 11. Point 5. The date for the Councillors' training is the 11th April and the Clerk will invite the other four parishes on the Rame to join with Sheviock. **Clerk**

- Page 3, Item 19 (a) Councillor Isaac has responded to Richard Martin, PCC. (f) Councillor McLaren has looked at the DVD and reported that there is no change to the one from last year.

Item 10. PORTWRINKLE HARBOUR REPAIRS. Councillor Isaac reported that the repairs are not completed. On the 26th February Councillor Isaac and Councillor Kennedy met with BAMNuttall and discussed the issues and Councillor Isaac gave an update on this.

Item 11. NEW WEBSITE. Councillor Kennedy reported that the new website is up and running. The 'Latest News' box has been loaded as an image only and Onshore are going to rectify this. The Clerk was instructed to write to Alison, on behalf of the Clerk and the Parish Council, and thank her for the training that she gave. **Clerk**

Item 12. PARKING IN PORTWRINKLE. Councillor Kennedy reported that the money from the sponsors in Whitsand Bay View has been received. A pro forma order is to be sent by the Clerk to CORMAC for the design and TRO, a total of £6,000. The Parish Council or the residents are not committed beyond this breakpoint. **Clerk**

Item 13. ST JOHN AMBULANCE FIRST AID COURSE.

Notices advertising another course have been put up around the Parish but there has been no response to date. It has also been advertised in the Parish Newsletter.

Item 14. TRAFFIC THROUGH CRAFTHOLE. Councillor Kennedy said that the meeting with Councillor Bert Biscoe will take place this coming Friday, 13th March, at 11.00am, meeting at the Community Shop. He would like as many people there as possible and, if the weather is inclement, then meet in the Methodist Schoolroom, Crafhole. A discussion then ensued about traffic regulations, people being unhappy about having build-outs, and altering the signage at the bottom of Polscoe Hill. Councillor Kennedy asked Councillor Mathias to provide figures for moving traffic through the village between the hours of 5.30am and 8.00am. **Councillor Mathias**

Item 15. CIRCULAR FOOTPATH.

The circular footpath will be opened by Sir Richard and Lady Mary Carew Pole on Saturday 4th April 2015 at 11.00am. The Village Hall will be open for tea, coffee and refreshments. Councillor Kennedy asked Councillor Snowling to pass on the Parish Council's thanks to the Village Hall Committee.

Item 16. COUNCILLORS' TRAINING DAY.

The Councillors' training day will be on Saturday 11th April from 10.00am – 4.00pm. A pasty type lunch will be provided and it is hoped that councillors from the other four Rame parishes will attend. Sarah Mason (CALC) will provide training on: Being a Better Councillor (to include some Code of Conduct training), Forward Planning and Budget Setting and Precept.

Item 17. TOURIST INFORMATION CENTRE. Update. Councillor Kennedy reported that he has been approached by the Rame Business and Tourism Association who will supply leaflets for the Information Centre.

Item 18. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN (NDP).

There is another meeting of the group on Monday. Councillor Medway gave a brief update on the next stage.

Item 19. CORRESPONDENCE: To consider and **RESOLVE** Council's response to correspondence received.

- a) Email 06/02 –Simon Clark re winter charges for the car park. **Noted.**
- b) Email 16/02 – Margaret Rutherford regarding food waste in the hedgerows of Shevioc Lane attracting rats. The Clerk will write and ask if this was a one off because Councillors have been to Shevioc Lane and have not seen any food waste. **Clerk**
- c) Email 16/02 – Letters regarding PA14/10104. **Dealt with under Item 7 and Noted.**
- d) Email 18/02 – Stephen Foster, Cornwall Council, re Portwrinkle Public Toilets. **Dealt with under Item 9.**
- e) Email 23/02 – Stephen Foster, Cornwall Council, re Construction Management Plan, Trecarrel, Donkey Lane. **Dealt with under Item 7 (d) and Noted.**

Item 20. UPDATES FROM OTHER GROUPS:

Rame Peninsular Public Transport Users Group. Councillor Mrs D Mathias had attended a sub group meeting. Councillor Mathias gave some details of a grant of £3k for a bus shelter at Portwrinkle. The Parish Council will wait until it receives a formal request from the Group. **Councillor Mathias**

Renewable Rame. There was nothing to report. **CALC** – Councillor Kennedy reported that there was nothing to report other than there will probably be new Audit regulations for Sheviok Parish Council because its income exceeds £25k.

Item 20. FINANCE.

a) Councillor McLaren proposed and Councillor Mathias seconded and all agreed to the payment of the following Parish Account cheques and bank payments, as paid online in accordance with the bank mandate, March:

- 300254 Sheviok Memorial Hall, rent for Clerk's office. £61.20
- 300255 St John Ambulance First Aid Course £300.00
- 300256 Viking Direct, Inkjet cartridges for Office and Clerk's printer - £88.35
- Online - L Coles Clerk's Parish Hours for February , incremental spinal point increase 2013/14 £395.80
- Online - HMRC L Coles, Parish hours' PAYE and N Bridgman PAYE February £120.58
- Online - N Bridgman, Dog Warden, February hours £87.28
- Online – L Coles Expenses, February - £5.20

b) Councillor Snowling proposed and Councillor Isaac seconded and all agreed to the payment of the following Devolution Account bank payments, as paid online in accordance with the bank mandate, for March:

- 300089 Parkeon Ltd- Annual Car Park Ticket Machine Maintenance - £548.30
- Online - M Jakes Cleaner's Wages February £78.00
- Online - L Coles, Clerk's February Devolution Wages, incremental spinal point increase 2013/14 £75.39.
- Online - HMRC L Coles PAYE Devolution January £18.82

Alto Card Expenditure: 2 x Hi Vis Tabards for Dog Warden for Sheviok and Rame - £22.86

Parish Income: 3 x £1200 and 1 x £400 from WBV Residents for the design and TRO for WBV. Total: £4000.

c) To report receipt of income towards the TRO and design work for parking in Portwrinkle. Reported above.

d) To agree the final grass cut. Councillor Kennedy will look at the footpaths. The Parish Council authorised Councillor Kennedy to instruct the contractor for the final cuts.

e) To **RESOLVE** the future arrangements for the provision of dog bags. An anonymous sponsor has been paying for the bags but has now asked if the Parish Council will take on the ordering and management of them, but to note that the sponsor is still willing to pay the cost to the Parish Council. It was **RESOLVED** that the Parish Council will take on this responsibility. **Councillor Medway proposed, Councillor Bushrod seconded and all were in favour.** Councillor Medway asked that a vote of thanks to the sponsor is recorded in the Minutes.

f) To **RESOLVE** payment for circular footpath gates, notice boards, fencing and other items within the various grant limits, with any short fall being covered by the Parish Council. **Proposed by Councillor Snowling, seconded by Councillor Isaac with all in favour.**

g) To **RESOLVE** agreement for public funding of the circular footpath. Councillor Kennedy said that it had been suggested that the public should be invited to sponsor a fence post with the names of the sponsors to be listed on the path's Notice Board. It was **RESOLVED** that the public will be invited to sponsor a fence post. **Proposed by Councillor Medway and seconded by Councillor Bushrod, with all in favour.**

Item 21. ITEMS FOR INCLUSION IN FUTURE MEETINGS.

There were no items.

Item 22. DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 13th April 2015 following the Annual Parish Meeting.

There being no further business the Chair closed the meeting at 9.10 pm.

Signed..... Date.....

Chairman, Sheviok Parish Council

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